



**SAINIK SCHOOL JHUNJHUNU (RAJASTHAN)**  
**(A residential School run by Sainik Schools Society, Ministry of Defence)**  
**Post- Dorasar, Dist-Jhunjhunu**  
**Rajasthan – 333021,**  
Email – [ssjin@rajasthan.gov.in](mailto:ssjin@rajasthan.gov.in) Web – [www.ssjhunjhunu.com](http://www.ssjhunjhunu.com)



**VACANCY NOTICE**

1. Sainik School Jhunjhunu, an autonomous institution functioning under Sainik Schools Society, Ministry of Defence, invites applications from the eligible candidates (**Indian Citizens Only**) for the Regular/Contractual/Temporary/ Adhoc posts as mentioned below:-

| Ser | Name of Post                                   | No of Vacancy & Category        | Eligibility   | Pay/Salary as per 7 <sup>th</sup> CPC  | Age  |
|-----|--|---------------------------------|---|--|--|
| (a) | General Employees Female (Aayah) (Contractual) | OBC - 01 (Female only)          | <b>Essential Qualification:</b><br>(i) Minimum 10 <sup>th</sup> pass from a recognized Board.<br><b>Desirable:</b><br>(i) Working experience in fields like Hospital maintenance, Hostel Warden, Laundry, housekeeping Safaiwala, Electrician, Plumber, Carpenter, Baker, Mason, Welder, Barber, Pump operator, Cook, Waiter etc.<br>(ii) Experience of working in a residential school.  | Only Consolidated Rs.15000/- per month.<br><br>Available accommodation (if any) may be provided in School Campus | Between 18 to 50 years as on <b>31.12.2021</b> |
| (b) | Nursing Assistant/Sister (Contractual) Female  | One (01) (Gen/UR) (Female only) | <b>Essential Qualification:</b><br>(i) Nursing Diploma/ Degree from a recognized university.<br>(ii) 05 year experience or Ex-serviceman of Medical Assistant trade with at least 5 years service after training.<br><b>Desirable:</b><br>(i) Knowledge of Medical Terminology, patient care, Medical Administration, Maintaining of Medical/ Patient records, Maintenance of Ambulance/ Medical equipments & Dispensary managements etc<br>(ii) Having good communication & liaison skill. | Only Consolidated Rs.25000/- per month.<br><br>Available accommodation (if any) may be provided in School Campus | Between 18 to 50 years as on <b>31.12.2021</b> |

**Note** : - The school administration reserves the right to increase, decrease or cancel the vacancies at any stage due to administrative/ policy reason.

2. “Contractual employees are not entitled for any other benefits except consolidated salary (as above)”.

3. **Conditions for contractual posts.**

(a) Sainik School Rules & Regulations in vogue as amended from time to time will be applicable.

(b) The post purely on contractual basis is for a maximum period of 11 Months from date of appointment but, the principal has the authority to terminate the services of contractual/Adhoc staff appointed by him under his own powers without assigning any reason.

4. **Other Conditions for Regular, Contractual/ Temporary Staff.**

- (a) Sainik School Rules & Regulations in vogue and as amended from time to time and other direction(s) received from Sainik Schools Society, New Delhi will be applicable.
- (b) Willingness to perform various other duties associated with efficient functioning of the residential school.

5. **Procedure for applying.** Procedure for applying is as following:-

- (a) Desirous candidates should apply to the Principal, Sainik School Jhunjhunu (Rajasthan) through **offline mode only** on the prescribed format available in “**Recruitment**” tab of School website [www.ssjunjhunu.com](http://www.ssjunjhunu.com) along with self attested copies of certificates and testimonials. In the absence of testimonials/ certificate, the application will be rejected.
- (b) Candidate must mention their percentage (%) **Matric onwards** in the application form.
- (c) Candidate must mention their secured percentage in each exam starting from class 10<sup>th</sup> onwards while filling their application from set 10<sup>th</sup> to highest acquired qualification and proof of Date of Birth if DOB not mentioned in class 10<sup>th</sup> marksheet.
- (d) Candidate must attach self attested copies of all marksheets/ certificate starting from class 10<sup>th</sup> onwards.
- (e) Candidate must submit two passport size photograph.
- (f) Candidate must submit self address envelope with postage stamp of Rs.27/-.
- (g) Candidate must attach crossed demand draft (**non-refundable**) of **Rs. 500/- for Gen Category/OBC & Rs. 250/- for SC/ST category, preferably issued by the SBI drawn in favour of Principal, Sainik School Jhunjhunu** payable at **SBI Collectorate Branch- Jhunjhunu (Rajasthan) (Branch Code No.32040)**.
- (f) SC/ST/OBC candidates must submit a valid caste certificate to avail reservation & fee concession.

6. **Last date of receipt of applications.** 1700 hrs on 20 Nov 2021.

7. **Mode of Receipt of application.**

- (a) Candidates are required to send their application through **Registered post/ Speed post (by Indian Postal Services) only.**
- (b) School will not be responsible for any postal delay.
- (c) **BY HAND APPLICATION WILL NOT BE ACCEPTED.**
- (d) **APPLICATION FOR THE POST OF “Specify the name of Post”** must be written in Capital letters on the top of application Envelope.

8. **Mode of Call Letters.**

- (a) **All information regarding firm date/schedule of recruitment process, etc will be notified on school website “www.ssjunjhunu.com”. For latest update, candidates are required to visit school website regularly. Details of exam Date, time and venue will be published on school website only. It is the responsibility of candidates to visit school website regularly for latest info/updates etc.**
- (b) Candidates are required to submit their working email ID & contact No in clear hand writing which is mandatory for communication.
- (c) It is the responsibility of candidate to write legible email ID, Contact details & Address. School will not be responsible for failure of communication due to non legibility of email address, Mobile No & postal address.

9. **Exam/ Test.**

- (a) Only short-listed candidates who fulfill eligibility criteria based on essential qualification(s) will be called for Written Exam, Skill test and Interview (as applicable). Skill test and Interview will (as applicable) be conducted after written exam.
- (b) No TA/DA will be admissible for attending the Written Exam/ Test/ Skill/ Skill test (as applicable).
- (c) Skill test for various posts will include work/ test in their respective fields.
- (d) Candidate for post of General Employee will also be required to undergo physical fitness test to check suitability for employment which will also include 1.6 KMs run (1600 meter/ one mile) in prescribed timings as per age & gender (male & female).

10. Selected candidates will be required to submit his/her acceptance for the post within one week of the receipt of intimation / offer of appointment which will be sent via email.
11. Selection will be made based on performance in **“written test, skill test and practical test and interview (where applicable)”**.
12. The School administration reserves the right to cancel all or any of the vacancies due to non-availability of suitable candidates or administrative/policy reasons.
- 13. Any candidate found to be using unfair means during the selection procedure or trying to influence the procedure in undue manner, will be straight away rejected.**
14. All documents in original will be physically verified on the day of exam.
- 15. After the recruitment all documents are subject to verification by issuing authorities/board/university. Legal action will be initiated against the person(s) found using fake/forged/tempered documents, which will result in termination of services.**

**Principal  
Sainik School Jhunjhunu**